

## **2.0 Library Materials**

### **2.1 Collection Maintenance**

Tulare Public Library's commitment is to the people within its service area, including people of every age, education, background, personal philosophy, religious belief, occupation, economic level, ethnic origin and human condition. The collection attempts to reflect the community, and contains information on a variety of subjects and views. It is organized to provide free and easy access to patrons within the limitations of space and budget. The Library does not accept any materials on loan.

Criteria for inclusion of materials in any format:

- Public demand and interest
- Critical reviews
- Presentation and readability
- Reflection of all sides of issues
- Author's reputation and significance as a writer without regard to political, racial, religious, or affiliation
- Reputation and standing of the publisher
- Availability of the material or information elsewhere
- Local or national significance
- Cost and quality of the physical/digital format

An item need not meet all of these criteria to be selected.

The *Collection Maintenance Policy* for the Tulare Public Library is based on the principles found in the *Library Bill of Rights*. This policy enables the Library to provide access to a wide range of materials in a variety of formats. It is the responsibility of the individual patrons to determine which of these materials is most appropriate to their needs.

Weeding/Discarding of Materials:

Materials will not be excluded because they may cause concern to some individuals. They will not be excluded solely because they contain political, religious, or moral views that may be controversial, nor because of language or depictions if they meet other selection criteria. Replacement of worn volumes is dependent upon current demand, usefulness, more recent acquisitions, and availability of new editions. This ongoing process of weeding is the responsibility of the librarian(s). The Library disposes of materials as outlined in the [\*City of Tulare's Administrative Policy No. 91-03\*](#).

Any patron, who feels strongly that an item should not be part of the collection, is welcome to submit a [\*Reconsideration of Library Materials Form\*](#) for the Library Director to review.